



Project Hope and Compassion

“Camp Hope” in Lizana, MS

General Information

PLEASE LEAVE THIS BUILDING CLEAN (Parish Hall), WHEN LEAVING FOR YOUR JOB-SITES DAILY.

Occasionally Fr. Pete will need to show the hall & the pavilion to potential renters in our community.

(Example: Weddings, Showers, Family Reunions, Birthday Parties, Anniversary Parties)

In case of emergency call 911.

The address is: St. Ann Catholic Church, 23529 Hwy 53,
Lizana, MS 39503.

OR: Contact Karen Parker (228) 860-1533 or
Church Office (228) 832-2560.

1. The Dumpster is in the front parking lot, directly in front of the building you are currently occupying. Tie all trash bags and break down cardboard boxes before disposing. If the dumpster is full, use other barrels on church grounds- (Be sure to go back later and collect the trash out of the other barrels) **DO NOT LEAVE TRASH IN FRONT OF DUMPSTER.** **The dumpster will not be emptied.** Remove all trash from the building before leaving to job sites and lights out. Dumpster emptied on Tue. & Fri. (AM).
2. Turn *outside* hall light on at night and off during the day. The light switch is located at the main entrance to the hall, left coming into the building, (1st switch)
3. 10:00 p.m. is quiet time in the hall (not necessarily “Lights out”) If volunteers want to make noise after 10:00, please conduct those activities in the pavilion. (If there are several groups housing in the hall, this can become an issue if not observed) **NO YOUTH UNDER 18 OUTSIDE THE BUILDING AFTER LIGHTSOUT, UNLESS THEY ARE WITH THEIR ADULT GROUP LEADERS**
4. Cleaning supplies are found in the utility closet in the front hallway between the two bathrooms.
5. Mops & buckets: Rinse mops after every use and place on fence (our mop rack) next to the kitchen door to DRY. Empty (Dump) mop water outside,

- never in the sink. Rinse & clean buckets before storing. (DO NOT store wet mops or buckets with water anywhere inside the building.)
6. Identify one group member to lead the group through the week in all areas, so as to cut down on confusion of the operation (at Camp on work sites). When we have extremely large numbers of volunteers, we will need one adult to stay with the camp during the week (Preferably the same adult) it is good to rotate teams daily to keep the camp clean. (No minor volunteers are to be left unattended at any time at the camp.)
 7. Assign capable persons to assist with meal preparation, serving and clean-up. Volunteers under 18 can help in many ways, but they are not allowed in the kitchen when food is cooking.
 8. Keep hair pinned back when working with food, in and out of the kitchen.
 9. Wash hands often, there are glove available in the kitchen.
 10. Instructions for Bunn Coffee Maker: 11 & 12
 11. Place filter with 3 scoops of coffee grounds (more for stronger) in basket.
 12. Place a carafe under the basket BEFORE pouring water into the reservoir.
 13. Review menus with Karen. Anticipate grocery and supply needs.
 14. Be aware of location of food and supplies well in advance of meal prep.
 15. Persons assigned to meal preparation should allow plenty of time to assure that meals are ready on time. Supper time is 7:00 pm.
 16. We have two stainless steel drink dispensers. Sweet Tea & Lemonade – Unsweet Tea is to be made up in drink pitchers & 2 igloos should be made up and replenished. (Replenish the igloos at least two or more times daily, one should remain in the hall on small table with drink cups at all times.)
 17. It is Camp Hope policy that, in order to reduce waste, each volunteer makes his/her own lunch to take to work sites. Bagged lunch items (meat, cheese, bread, peanut butter, jelly, fruit, cookies, chips, etc.) should be ready in the dining area immediately after breakfast.
 18. Bottled water is to be used on work sites. Do not drink them on church grounds, water is very safe.

19. Do a load of kitchen towels and wash rags every day. Fold them and return to the kitchen.
20. Spray a coat of bleach water in showers once a week or more, scrub with a scrub brush and hose down. (all groups use the showers, all groups should scrub them)
21. All group leaders need to talk with female volunteers; we've had serious problems with our septic system due to feminine products being flushed down commodes. Please use waste baskets in bathroom stalls.
22. All grease (bacon especially) need to be disposed in garbage after cooling. **DO NOT POUR ANY GREASE DOWN THE SINKS.** This is also causing problems with our septic system.
23. Please be aware that we are shopping for all your groceries and need to know ahead of time **IF** you are not eating all meals here.



Project Hope and Compassion
Located at: St. Ann's Catholic Church
23529 Highway 53 Lizana, Gulfport, MS 39503

Fr. Peter Mockler, Director; (228) 862-2560; stanncatholic@bellsouth.net
Karen Parker, Local Coordinator; (228) 860-1533 or akaren@bellsouth.net
Terri Moore, Volunteer Scheduler; (228) 861-8129; tdata@bellsouth.net
Steve Hulst, Founder

Website: www.projecthopeandcompassion.org